DRAFT

**SCOTT COUNTY SCHOOL BOARD REGULAR MEETING MINUTES**
**TUESDAY, JULY 2, 2013**

The Scott County School Board met in a regular meeting on Tuesday, July 2, 2013, in the Scott County Career & Technical Center Auditorium in Gate City, Virginia, with the following members present:

James Kay Jessee, Chairman
William "Bill" R. Quillen, Jr., Vice Chairman
Gail L. McConnell
L. Stephen "Steve" Sallee, Jr.
Herman "Kelly" Spivey, Jr.

**ABSENT:** Jeffrey "Jeff" A. Kegley

**OTHERS PRESENT:** John I. Ferguson, Superintendent; Will Sturgill, School Board Attorney; Jason Smith, Supervisor of Personnel/Middle School Education; Loretta Q. Page, Clerk Of The Board/Budget Specialist/ Head Start Payroll & Invoice Clerk; K.C. Linkous, Deputy Clerk Of The Board/Human Resource Manager; Lee Sanders, School Bus Driver; Dawn Williams, Gate City Teacher/Wetlands Project Director; Ralph Quesinberry, Scott County Career & Technical Center Supervisor/Principal; Pat Davis, Gate City Middle School Teacher; M.A. Lunsford, Scott County Rotary Club Representative; Lisa Taylor, citizen; Amanda Clark, Heritage TV; Lisa McCarty, Scott County Virginia Star; and various school principals, teachers, coaches, parents and students.

**CALL TO ORDER/MOMENT OF SILENCE/*PLEDGE OF ALLEGIANCE*:** Chairman Jessee called the meeting to order at 6:30 p.m. He expressed that he was pleased to see the students, coaches and parents in the audience and is glad to see the recognition of their achievements. This being the week of July 4th, Chairman Jessee presented comments in recognition of this week being the 237th anniversary of the signing of the *Declaration of Independence.* He asked the audience to observe a moment of silence with these thoughts in mind and the audience followed with a citing of the *Pledge of Allegiance.*

**CHANGES TO AGENDA/APPROVAL OF AGENDA:** There being no changes to the agenda, Mr. Quillen made a motion to approve the agenda, seconded by Mr. Spivey, all members voting aye.

**DISCUSSION/APPROVAL OF DELEGATE & ALTERNATE TO ATTEND VIRGINIA SCHOOL BOARDS ASSOCIATION (VSBA) ANNUAL CONVENTION IN NOVEMBER:** Chairman Jessee asked for volunteers to serve as delegate and alternate to represent the Board at the VSBA Delegate Assembly and Regional meeting. Steve Sallee volunteered to serve as delegate and Kelly Spivey volunteered to serve as an alternate delegate. Mr. Quillen made a motion to accept and approve the volunteers for the delegate and alternate delegate; motion was seconded by Mr. McConnell, all members voting aye. Mr. Steve Sallee will serve as delegate and Mr. Kelley Spivey as alternate delegate to represent the Board at the VSBA Delegate Assembly and Regional Meeting of the 2013 VSBA Annual Convention to be held November 20-22.

**APPROVAL OF MAY 30, 2013 REGULAR MEETING MINUTES:** On a motion by Mr. Spivey, seconded by Mr. McConnell, all members voting aye, the Board approved the Thursday, May 30, 2013 Regular Meeting Minutes as submitted.

**APPROVAL OF JUNE 27, 2013 SCHOOL BUDGET CLOSE-OUT MEETING MINUTES:** On a motion by Mr. McConnell, seconded by Mr. Quillen, all members voting aye, the Board approved the Thursday, June 27, 2013 School Budget Close-out Meeting Minutes as submitted.

**APPROVAL OF CLAIMS:** On a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the following payroll and claims: School Operating Fund invoices & payroll in the amount of $ as shown by warrants # & electronic payroll direct deposit in the amount of $ & electronic payroll tax deposit $ . Cafeteria Fund invoices & payroll in the amount of $ as shown by warrants # & electronic payroll direct deposit in the amount of $ & electronic payroll tax deposit $ Head Start invoices & payroll in the amount of $ as shown by warrants # .

**PRESENTATION OF SPORTS RESOLUTIONS:** Superintendent Ferguson expressed pride in the students and teams to be recognized and expressed congratulations to team members and coaches. He, along with the assistance of Mr. Jason Smith, Supervisor of Personnel, presented resolutions as follows:

*Twin Springs High School Boys Track State Participant, 2013 Cumberland District, Region D, Group A (Daniel Devine - 300M Boys Track)*

*Rye Cove High School Boys Track State Participant, 2013 Cumberland District, Region D, Group A (Uriah Addison - 3200 Meters Boys Track)*

*Rye Cove High School Girls Track State Participant, 2013 Cumberland District, Region D, Group A (Lucindy Lawson - 300M Hurdles Girls Track)*

*Rye Cove High School Girls Track State Participant, 2013 Cumberland District, Region D, Group A (Ida Nielsen – 100M and 300M Girls Track)*

*Rye Cove High School Girls Track State Participant, 2013 Cumberland District, Region D, Group A (Caitlin Emond – 1600 Meters, 3200 Meters and High Jump)*

*Gate City High School Track State Participants, 2013 Clinch Mountain District, Region D, Group A (Girls Track Team)*

*Gate City High School Track State Participants, 2013 clinch Mountain District, Region D, Group A (Boys Track Team)*

*Gate City High School 2013 Boys Track 300-Meter Hurdles (Robbie Hicks), Clinch Mountain District Champion, Region D Champion, Group A State Participant*

*Gate City High School 2013 Girls Track Shot Put (Jordan Houseright), Clinch Mountain District Champion, Region D Champion, Group A State Runner-up*

*Gate City High School Softball Team, 2013 Clinch Mountain District, Region D Runner-up, Group A State Quarter-final Participant*

*Gate City High School Baseball Team, 2013 Clinch Mountain District, Region D Runner-up, Group A State Quarter-final Participant*

*Gate City High School Girls Soccer Team, 2013 Clinch Mountain District Champion, Region D Champion, State Quarter-final Participant*

*Gate City High School Boys Soccer Team, 2013 Clinch Mountain District Champion, Region D Champion, State Quarter-final Participant*

*Gate City High School Girls Tennis Team 2013 Clinch Mountain District Champion, Region D Champion, Group A State Participant*

*Gate City High School Girls Tennis Doubles Team (Emily Smith and Rosa Smith—sisters), 2013 Clinch Mountain District Champion, Region D Champion, Group A State Runner-up*

*Gate City High School Girls Tennis Singles (Rosa Smith), 2013 Clinch Mountain District Champion, Region D Champion, Group A State Runner-up*

*Gate City High School Boys Tennis Team, 2013 Cumberland Mountain District Champion, Region D Champion, Group A State Participant*

*Gate City High School Boys Tennis Doubles (John Dalton Ferguson & Luke Funkhouser), 2013 Clinch Mountain District Champion, Region D Champion, Group A State Runner-up*

*Gate City High School Boys Tennis Singles (John Dalton Ferguson—son of Superintendent Ferguson), 2013 Clinch Mountain District Champion, Region D Champion, Group A State Champion*

**APPROVAL OF INTRODUCTION TO CULINARY ARTS:** On the recommendation of Mr. Ralph Quesinberry, Scott County Career & Technical Center Supervisor/Principal, and on a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the (#8250) Introduction to Culinary Arts Class, a 36 weeks course: The competencies focus on identifying and exploring the individual careers within the food service industry. Units of study include food science and technology, dietetics and nutrition services diverse cuisines and service styles, current trends, food and beverage production and preparation, and food safety and sanitation. The cooperative education method is available for this course. Students combine classroom instruction and supervised on-the-job training in an approved position with continuing supervision throughout the school year.

**PUBLIC COMMENTS:** Mr. Pat Davis, Gate City Middle School Teacher; spoke on a proposal for the school system to return to the 7-period day instead of the current block scheduling. He provided comments regarding scheduling advantages, academic advantages and the school administration advantages.

Mrs. Lisa Taylor, Scott County Schools parent, spoke on teachers needing to be drug tested and cameras needing to be placed in classrooms; specifically, for those students who cannot speak.

Mr. Lee Sanders asked the Board to see if there are any means in which they can help school bus drivers with health insurance for the 2013-2014 school year.

**WETLANDS PROJECT:** Mrs. Dawn Williams, Gate City Middle School Teacher/Wetlands Project Director; provided a presentation on the ongoing wetlands project located on the Gate City property, across from the National Guard Armory. Ms. Williams reported that the area is called Lake Fleming Wetlands, in honor of Mr. Rick Lake, Gate City High School Band Director, and Mr. Scot Fleming, Gate City Middle School Band Director. She credited Mr. Matthew Wood, Scott County Soil and Water Conservation District, along with many businesses, school system employees and community members as being instrumental with the success of the project and commented on the willingness of many to help with the project. She also reported that the Rotary Club secured a grant that will provide an outdoor classroom for the school and community.

Mr. Jason Smith, former Gate City Middle School Principal, commended Mrs. Williams' work and stated that Mrs. Williams was always thinking of ways to be helpful to the students when he was principal at the school.

Mr. M.A. Lunsford presented comments regarding Mrs. Williams being a catalyst for the program and expressed that the Rotary Club is glad to participate in community projects.

**APPROVAL OF REQUEST RECEIVED FROM DUFFIELD VOLUNTEER FIRE & RESQUE SQUADS, INC. TO ADD-ON TO FACILITY LOCATED ON RYE COVE PROPERTY:** Mr. Will Sturgill, School Board Attorney, reported that the lease agreement with the Duffield Volunteer Fire & Rescue Squads, Inc. is recorded in a deed book and is for a period of fifty (50) years and further reported that there are no restrictions included regarding expansion of the facility and; therefore, it is up to the Board for a decision. Mr. Quillen made a motion of approve the Duffield Volunteer Fire & Rescue Squad, Inc. request for an expansion of the facility located on the Rye Cove property as submitted; motion was seconded by Mr. McConnell.

VOTE – Ayes: Bill Quillen, Gail McConnell, Steve Sallee, Kelly Spivey
Abstain: Chairman Jessee (member of Duffield Volunteer Fire & Rescue Squad, Inc.)

**APPROVAL OF PAYMENT OF EARLY INVOICES RESOLUTION:** On the recommendation of Superintendent Ferguson and on a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the Payment of Early Invoices Resolution as follows:

***RESOLUTION***

***WHEREAS,*** *the Scott County School Board desires to practice financial accountability, and*

***WHEREAS,*** *certain invoices are of the nature that add interest charges and additional late charges for the registration fees after a prescribed number of days, and*

***WHEREAS,*** *certain invoices have a discount applied if paid within a prescribed number of days, and*

***WHEREAS,*** *these interest, late, and additional charges are viewed as unnecessary expense,*

***THEREFORE, BE IT RESOLVED*** *that the Scott County School Board authorizes the Purchasing Clerk to forward upon approval of the Superintendent invoices for payment as follows: Verizon, AT&T, American Electric Power Company, Bristol Utilities Board, Division of Motor Vehicles, Dungannon Water Department, Exxon Company, Gate City Water Department, Bank of America (Mastercard) Platinum Plus for Business, MountaiNet, Nickelsville Water Department, Office Depot, Powell Valley Electric Company, Scott County Telephone Cooperative, Scott County Public Service Authority, Scott Telecom & Electronics, Century Link, Virginia State Police, Central Registry Search, Reinhart, Borden Dairy, Sara Lee Bakery, Thrift-Way Market, Food City, Quill, Typewriter Sales & Service, McCollum Bottled Water, LLC, Scott County Lumber & Hardware, vendors for physicals and Board approved and/or bidden contracted maintenance/construction invoices, architect and engineering invoices, insurance and Board invoices, registration fees, invoices stating discounts, and invoices involving grants that are to be used for reimbursement purposes.*

***THEREFORE, BE IT FURTHER RESOLVED*** *that a copy of these prepaid invoices be presented to the School Board at its next regularly scheduled meeting.*

*Legal Reference: Code of Virginia 22.1-122*

*Chairman (Signature) Clerk (Signature) Date: July 2, 2013*

**APPROVAL OF VPSA TECHNOLOGY RESOLUTION:** On the recommendation of Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the VPSA Technology Resolution as follows: ***Attachment G to Supts Memo #146-13 May 24, 2013***

***RESOLUTION OF THE SCOTT COUNTY SCHOOL BOARD OF SCOTT COUNTY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS***

*WHEREAS, Scott County School Board (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and*

*WHEREAS, the Division has paid, beginning no earlier than July 1, 2013, and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully described in Appendix A attached hereto; and*

*WHEREAS, the Scott County School Board of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").*

*NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:*

*Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after July 1, 2013, which date is no more than 60 days prior to the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.*

*Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).*

*Section 3. The maximum cost of the Project is expected to be $388,000 (Scott 084) and $26,000.00 (Renaissance 429 – Scott County).*

*Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.*

*Section 5. This resolution shall take effect immediately upon its passage.*

*PASSED AND ADOPTED this second day of July, 2013*

*James K. Jessee, Chairman (Signature)*

*Attested to:*
*Loretta Q. Page, Clerk of the Board (Signature)*

***DESCRIPTION OF PROJECT*** *Attachment G – APPENDIX A*

*Check the Applicable Box(es):*
*_x_(1)* ***Classroom Multimedia Network Computers*** *- requests in this category include only the cost of the new computer system itself (e.g., monitor, CPU, keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category.*
*_x_(2)* ***Internet-Ready Local Area Network (LAN) Capability*** *– requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring, servers, power upgrade, etc.).*
*_x_(3)* ***Assure adequate high-speed, high-bandwidth capability*** *– requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring, servers, power upgrade, etc.).*
*_x_(4)* ***Instructional Software*** *- requests in this category shall not exceed* ***1/13th*** *of the amount spent on Classroom Multimedia Network Computers (see A1). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.*
*_x_(5)* ***Handheld Devices-*** *requests in this category include handheld multifunctional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.*

**APPROVAL OF RESOLUTION TO ADOPT THE MEMBER AGREEMENT TO JOIN THE VIRGINIA ASSOCIATION OF COUNTIES GROUP SELF INSURANCE RISK POOL:** Superintendent Ferguson reported that the Virginia School Boards Association, the current provider of several of the school division's insurance coverage, has merged their operations with the Virginia Association of Counties. On the recommendation of Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Quillen, all members voting aye, the Board approved the Resolution to Adopt the Member Agreement to Join the Virginia Association of Counties Group Self Insurance Risk Pool.

**BUILDING SERVICES UPDATE:** Superintendent Ferguson reported that Mr. Robert Sallee, Supervisor of Building Services, is on vacation; therefore, he presented a list of the work orders for board members to review and provided an opportunity to answer questions.

**CLOSED MEETING:** Mr. Sallee made a motion to enter into a closed meeting at 7:27 p.m. to discuss teachers, coaches, custodians, cafeteria personnel and school resource officers as provided in Section 2.2-3711A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Quillen, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 9:44 p.m. and on a motion by Mr. Sallee, seconded by Mr. Quillen, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

*CERTIFICATION OF CLOSED MEETING*

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

*ROLL CALL VOTE*

*Ayes: James K. Jessee, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey*
*Nays: None* *ABSENT DURING VOTE: None* *ABSENT DURING MEETING: None*

**PRESENTATION AND APPROVAL OF PRINCIPAL EVALUATION MODEL:** Mr. Jason Smith, Supervisor of Personnel/Middle School Education, presented the draft *Scott County Public Schools Evaluation Handbook (Principal and Assistant Principal)* and a summary of the *Principal Evaluation Model for Scott County Schools Inspiring Excellence and Empowering Potential* including the Principal Evaluation Committee, Why are we changing the model?, What is new?, Virginia's Uniform Performance Standards, Interim Reports, Student Achievement Goal Setting, Sample Goals, Summative Evaluation, Site Visits, Self-Evaluation, Continuing Contract<Superintendent>Non-Continuing Contract, Assistant Principal, Workflow-Principal, Workflow-Assistant Principal and provided an opportunity for questions or comments.

## Principal Evaluation Model

Scott County Schools

Inspiring Excellence and Empowering Potential

## Principal Evaluation Committee

- Reagan Mullins
  Rye Cove High
- Renee Dishner
  Shoemaker Elementary
- Travis Nickels
  Duffield Primary
- Michael Lane
  Nickelsville Elementary
- Valerie Babb
  Hilton/Yuma Elementary
- Tracy Garrett
  Twin Springs High
- Tracy Stallard
  Hilton Elementary
- Jason Smith
  Central Office
- Tammy Quillen
  Central Office
- Brenda Robinette
  Central Office

## Why are we changing the model?

- This principal/assistant principal evaluation system was developed in response to the updated Guidelines for Uniform Performance Standards and Evaluation Criteria for Principals which was approved by the Virginia Board of Education on February 23, 2012. These guidelines require all school divisions in the state to comply by July 1, 2013.

## What is new?

- Performance Standards Updated
- Interim Reports
- Student Achievement Goal Setting
- Site Visits
- Self Evaluation

## Virginia's Uniform Performance Standards

- Instructional Leadership
- School Climate
- Human Resource Management
- Organizational Management
- Communication and Community Relations
- Professionalism
- Student Academic Progress

## Interim Reports

- Evaluators use this form to maintain a record of evidence documented for each performance standard. Evidence can be drawn from site visits, document review, and other appropriate sources. This form should be maintained by the evaluator during the course of the evaluation cycle. This report is shared at a meeting with the principal held within appropriate timelines.

## Student Achievement Goal Setting

- Goal setting involves several steps, beginning with knowing where students as a whole are in relation to what is expected of them. Then, principals can set specific, measurable goals based on both the demands of the curriculum and the needs of the students. The next part of the process is recursive in that the principal creates and implements strategies and monitors progress, and then makes adjustments to the strategies, as needed. Finally, a summative judgment is made regarding goal attainment over a specific period of time.

- **S**pecific: The goal is focused.
- **M**easurable: An appropriate instrument/measure is selected to assess the goal.
- **A**ppropriate: The goal is within the principal's control to effect change.
- **R**ealistic: The goal is feasible for the principal.
- **T**ime limited: The goal is contained within a single school year.

## Sample Goals

- **Elementary Sample Goal:**

During the 2013-2014 school year, the percentage of kindergarten students meeting the PALS benchmark will increase to 90 percent (approximately 10 percent increase over last year's 82 percent).

- **High School English Sample Goal:**

During the 2013-2014 school year, the percentage of students enrolled in at least one college-level course (AP or dual enrollment) out of the total eligible student population will increase to 60 percent (approximately a 10 percent increase over last year's 54 percent).

# Summative Evaluation

- Principals will receive an overall summative evaluation using the following rubrics:

| Principal Performance Standard | Performance Rating | Percentage contribution to the summative rating | Weighted contribution (quantified performance rating * Percentage Contribution) |
|---|---|---|---|
| Standard 1 | | 10% | |
| Standard 2 | | 10% | |
| Standard 3 | | 10% | |
| Standard 4 | | 10% | |
| Standard 5 | | 10% | |
| Standard 6 | | 10% | |
| Standard 7 | | 40% | |
| | | Summative Rating (sum of weighted contributions) | |

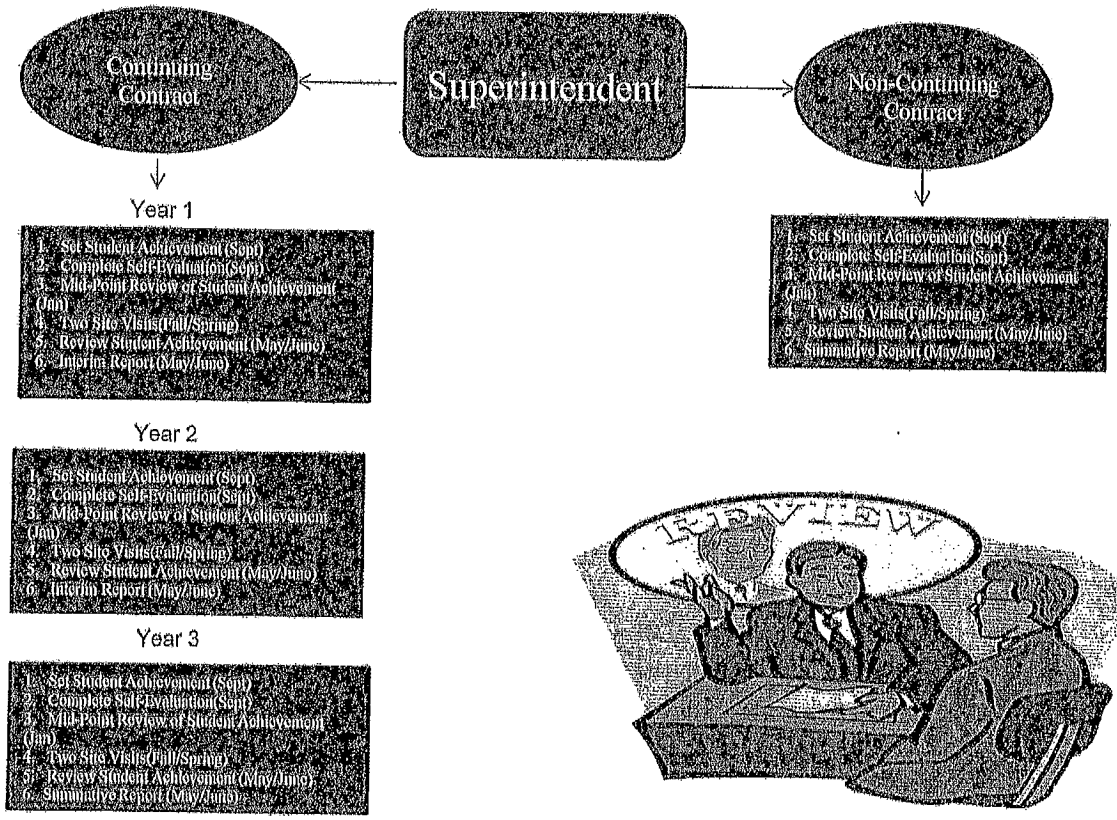
| Exemplary (3.7-4) | Proficient *Proficient is the expected level of performance.* (3.0-3.6) | Developing/Needs Improvement (2.0-2.9) | Unacceptable (1-1.9) |
|---|---|---|---|

# Site Visits

Annually, the Superintendent or his/her designee will visit each school twice. Comments and notes will be discussed with the principal and that information will be used in the interim/summative evaluation.

# Self-Evaluation

Self-evaluation is a process by which one may judge the effectiveness and adequacy of his or her performance, effects, knowledge, and beliefs for the purpose of self-improvement. By thinking about what works, what does not work, and what type of changes one might make to be more successful, the likelihood of knowing how to improve and actually making the improvements increases dramatically. Evidence suggests that self-evaluation is a critical component of the evaluation process and is strongly encouraged. Furthermore, self-evaluation can help a principal to target areas for professional development.



## Assistant Principal

### Full-Time Assistant Principal

- Self-Evaluation (Principal Form)
- Site Visits
- Interim Report (Principal Form)
- Summative Report (Principal Form)
- Standard 7: (Principal Requirements)

### Teacher/Assistant Principal

- Self-Evaluation (Principal Form)
- Walkthroughs (Teacher Form)
- Interim Reports (Principal Form)
- Summative Report (Principal Form Standards 1-6)
- Standard 7: (Teacher Requirements)

## Workflow-Principal

- Self-Evaluation: Principal→Superintendent
- Goals: Principal→Superintendent
- Site Visits: Superintendent or Supervisor→ Principal
- Interim Reports: Superintendent→Principal
- Summative Reports: Superintendent→Principal

## Workflow-Assistant Principal

- Self-Evaluation: Assistant→Principal
- Walkthroughs: Principal→Assistant
- Goals: Assistant→Principal
- Interim Reports: Principal→Assistant
- Summative Report: Principal→Assistant

On the recommendation of Mr. Smith, Supervisor of Personnel, and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved the *Scott County Public Schools Evaluation Handbook (Principal and Assistant Principal)* as presented (File: GCN-R/GDN-R) (Revised 7/13).

**APPROVAL OF GATE CITY HIGH/MIDDLE SCHOOL COACHING ASSIGNMENTS FOR 2013-2014 SCHOOL YEAR:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Spivey, seconded by Mr. Sallee, all members voting aye, the Board approved the Gate City High/Middle School coaching assignments as follows:

| GATE CITY HIGH/MIDDLE SCHOOL | |
|---|---|
| **ASSIGNMENT** | **2013-2014 ASSIGNMENT** |
| **ATHLETIC DIRECTOR** | |
| High School | Brent Roberts |
| Middle School | Scott Vermillion |
| | |
| **ACADEMIC TEAM** | |
| Sponsor (half supplement) | Sarah Whisenhunt |
| Sponsor (half supplement) | Mary Alice McClellan |
| | |
| **BASEBALL** | |
| Head | Robbie Perry |
| Assistant Varsity | Dustin Lucas |
| JV (half supplement) | Darren Pendleton |
| JV (half supplement) | Gary Collier |
| | |
| **GIRL'S BASKETBALL** | |
| Head | Kelly Houseright |
| Assistant Varsity | Jeremy Houseright |

| | |
|---|---|
| Junior Varsity | Stan Roger |
| 9th Grade | Terry Bird |
| | |
| **BOY'S BASKETBALL** | |
| Head | Scott Vermillion |
| Assistant Varsity | Nick Colobro |
| Junior Varsity | Tommy Musick |
| 9th Grade | Shannon Boy |
| | |
| **CHEERLEADING** | Patty Sampson |
| | |
| **CROSS COUNTRY Boys-/Girls** | Melissa Trinkle |
| | |
| **FOOTBALL** | |
| Head | Bill Houseright |
| First Assistant | Jeremy Houseright |
| Other Assistant | Chad Gose |
| Other Assistant | Steve Shockley (GCMS) |
| Other Assistant | To be filled later |
| Other Assistant | Gary Collier |
| | |
| **FORENSICS** | Jennifer Tate |
| | |
| **GOLF** | Nick Colobro |
| | |
| **SOFTBALL** | |
| Head | Cara Noe |
| Assistant Varsity | Brent Spivey |
| Junior Varsity | David Jones |
| | |
| **TENNIS** | |
| Head Boys | Steve Shockley |
| Head Girls | Delonda Spivey |
| | |
| **THEATRE FESTIVAL** | Zeke Spivey |
| | |
| **TRACK** | |
| Head Boys | Bill Houseright |
| Head Girls | Amy Reed |
| | |
| | |
| **VOLLEYBALL** | |
| Head | Amy Reed |
| Junior Varsity | Delonda Spivey |
| | |
| **SOCCER** | |
| Head Boys | Eric Baker |
| Head Girls | Chris Mann |
| Asst Girls (half-supplement) | Sarah Whisenhunt |
| Asst Boys (half-supplement) | Vacant (will be filled at a later meeting) |
| **YEARBOOK** | |
| High School | Pam Jones |
| Middle School | Melissa Trinkle & Sarah Burke |

| | |
|---|---|
| | |
| **VOLUNTEERS** | |
| **Baseball:** | |
| Mark Williams | **Football:** |
| Darrin Pendleton | Dave Billups |
| Wes Hughes | Jonas Houseright |
| | Billy Houseright |
| | Henry Clabaugh |
| **Girl's Basketball:** | Brent Roberts |
| Cathy Bird | Mark Thompson |
| Nelson Elam | George Russell |
| **Boy's Basketball:** | Rick Shoemaker |
| Chris Fugate | B. K. Addington |
| Aaron Noe | Bill Quillen |
| Jessee McMurray | **Golf:** |
| David Jones | Mike Reed |
| Justin Smith | |
| Adam Keith | |
| Mark Thompson | |
| Drew Scott | **Softball:** |
| **Cheerleading:** | Bobby Quillen |
| Rebecca Baker | |
| | Bill Oakes |
| **Cross Country:** | Valerie Babb |
| | Ronnie Flannary |
| | Eric Lane |
| | |
| **Soccer:** | **Tennis:** |
| Mary Beth Vaughn | Jeff DeBoard |
| | Skip Sheets |
| | **Volleyball:** |
| | |
| | |
| | **TRACK** |
| | Jenny Gose |
| | Jenny Houseright |

**APPROVAL OF RYE COVE HIGH SCHOOL COACHING ASSIGNMENTS FOR 2013-2014 SCHOOL YEAR:**

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the Rye Cove High School Coaching Assignments as follows:

| RYE COVE HIGH SCHOOL | |
|---|---|
| Assignment | 2013-2014 Assignment |
| **ATHLETIC DIRECTOR** | Jamie Carter |
| | |
| **ACADEMIC TEAM-SPONSOR** | Jeremy Francis |
| | |
| **BASEBALL-HEAD COACH** | Not Filled |
| **JV COACH** | Not Filled |
| | |
| **GIRL'S BASKETBALL-HEAD COACH** | Kelly Hood |
| **ASSISTANT COACH** | Ashley Kincer |
| **JV COACH** | Melissa Sanders |
| | |

| | |
|---|---|
| **BOY'S BASKETBALL-HEAD COACH** | Michael Paul Berry |
| **ASSISTANT COACH** | Cheyenne Osborne |
| **JV COACH** | Jamie Carter |
| | |
| **CHEERLEADING-SPONSOR** | Tammy Cassell |
| | |
| **CROSS COUNTRY-HEAD COACH-BOYS** | Jacob Horton |
| **CROSS COUNTRY-HEAD COACH-GIRLS** | Jacob Horton |
| | |
| **FOOTBALL-HEAD COACH** | Cheyenne Osborne |
| **FIRST ASSISTANT** | Michael Paul Berry |
| **JV COACH** | Jamie Carter |
| **JV COACH** | Adam Toney |
| | |
| **FORENSICS-COACH** | Ashley Bowen |
| | |
| **GOLF-HEAD COACH** | Rhea McConnell |
| | |
| **SOFTBALL-HEAD COACH** | Britney Salyer |
| **JV COACH** | Larry Lawson |
| | |
| **THEATRE FESTIVAL-COACH** | Joy Davidson |
| | |
| **TRACK-HEAD COACH-BOYS** | Not Filled |
| **TRACK-HEAD COACH-GIRLS** | Ashley Kincer |
| | |
| **VOLLEYBALL-HEAD COACH** | Greg Gilliam |
| **JV COACH** | Britney Salyer |
| | |
| **YEARBOOK-SPONSOR** | Joy Davidson |
| | |
| **VOLUNTEERS** | |
| **BASEBALL** | Thomas Bowen, Jon Hammonds, Mike Hensley, Richard Qualls, Jake Hood, Michael Edwards |
| **BOY'S BASKETBALL** | Hunter McMahan |
| **CHEERLEADING** | |
| **CROSS COUNTRY** | Wendy Chambers and Lowell Bledsoe |
| **GIRL'S BASKEBALL** | Kevin Sanders and Jake Hood |
| **FOOTBALL** | Travis Lane, Garrick Hillman, Hank Rogers, Jim Carlson, Mickey Gibson and Richard Lane |
| **GOLF** | Matt Bays and Seth Rhoton |
| **SOFTBALL** | Kevin Sanders and Garrick Hillman |
| **TRACK** | |
| **VOLLEYBALL** | Regina Wallen, Melissa Sanders, Garrick Hillman, Chad Jones, Heather Moore |
| **WRESTLING** | Robert Chapman |
| **PRINCIPAL'S SIGNATURE: REAGAN MULLINS** | Reagan Mullins |
| **DATE:** | June 26, 2013 |

**APPROVAL OF TWIN SPRINGS HIGH SCHOOL COACHING ASSIGNMENTS FOR 2013-2014 SCHOOL YEAR:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the Twin Springs High School coaching assignments as follows:

**TWIN SPRINGS HIGH SCHOOL COACHING ASSIGNMENTS 2013-2014**

| SPORT | NAME | POSITION |
|---|---|---|
| Athletic Director | Jordan Mullins | |

| | | |
|---|---|---|
| Football | Mike Castle | Varsity |
| | Ben Robertson | |
| | Josh Castle | |
| | Not Filled | |
| | | |
| Basketball (Boys) | John McCrary | Varsity |
| | Keith Warner | Assistant |
| | Jerry Fields | JV boys |
| | | |
| Basketball (Girls) | Brian Powers | Varsity |
| | Kayla Tiller | Assistant |
| | Kevin Warner | JV girls |
| | | |
| Baseball | Jeremy Culbertson | Varsity |
| | Derek Cassel | V. Assistant |
| | Keith Warner | JV boys |
| | | |
| Softball | Lisa Dean | Varsity |
| | Kevin Warner | JV girls |
| | | |
| Track (Boys & Girls) | Ben Robertson | |
| | | |
| Golf | Anthony Shipley | |
| | | |
| Volleyball | Lisa Dean | Varsity |
| | Kayla Tiller | JV girls |
| | | |
| Cheer(Football&Basketball) | Jackie Meade | Varsity |
| | | |
| Academic | Anthony Shipley | |
| | | |
| Theater | Ashley Compton | |
| | | |
| Forensics | Ashley Compton | |
| | | |
| Yearbook | Mary Beth Keith | |
| | | |
| Volunteer Football Coaches | Jason Castle | |
| | | |
| Volunteer Basketball Coach | Doug Campbell | Girls |
| | Jarod Stapleton | Boys |
| | Jim Stidham | Girls |
| | Alisha Powers | Girls |
| | Mark Dockery | Boys |
| | | |
| Volunteer Cheer Coaches | Tammy Farmer | |

**APPROVAL of HEAD COACH, ASSISTANT COACH & ATHLETIC DIRECTOR JOB DESCRIPTIONS** : On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the Head Coach, Assistant Coach and Athletic Director Job Descriptions as follows:

*HEAD COACH*

*Reports to: Athletic Director and Principal* *FLSA Status: Exempt*

*SUMMARY:*

*The head coach ensures participating students achieve appropriate athletic skills, an appreciation for the values of discipline, sportsmanship, and teamwork, and an increased level of self-esteem. The Head Coach oversees entire program for particular sport and supervises assistant coaches and students.*

*ESSENTIAL DUTIES AND RESPONSIBILITIES:*

- *Holds organizational meetings for team prospects and encourages potential athletes to participate in the sport;*
- *Assesses player's skills and assigns team positions;*
- *Develops a regular practice schedule and organizes practice time to provide both individual and team development;*
- *Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present;*
- *Maintains accurate statistics, records, and results of the season;*
- *Evaluates performance of assistant coaches;*
- *Maintains competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of the sport;*
- *Works with the Athletic Director in scheduling facilities for practices and competition;*
- *Assigns duties to an assistant coach as necessary;*
- *Coaches and instructs players, individually, or in groups, regarding the rules, regulations, equipment, and techniques of the sport;*
- *Observes players during competition and practice to determine the needs for individual or team improvement;*
- *Determines game strategy based on the team's capabilities;*
- *Establishes and maintains standards of pupil behavior and provides proper supervision of athletes at all times;*
- *Monitors the academic performance of team members to ensure that eligibility requirements are met; and encourages student athletes to maintain a high academic standard;*
- *Adheres to a highly efficient and technically sound program of injury prevention and follow up;*
- *Follows established procedures in event of an athlete's injury;*
- *Conferences with parents/guardians, as necessary, regarding the athletic performance of their student;*
- *Follows state, regional, and district regulations governing the athletic program;*
- *Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators;*
- *Holds safety meeting with parents at start of season and with coaches;*
- *Acts as a team representative and promotes the sport by communicating with news media, booster clubs, service clubs, and other organizations;*
- *Follows established procedures for the proper care, maintenance, and requisitioning of equipment, supplies, and uniforms;*
- *Works with the athletic director to develop a policy for awards and submits a list of award winners at the end of the season;*
- *Participates in special activities to include parent's night, banquets, award nights, and pep assemblies, etc.;*
- *Maintains eligibility forms, emergency data cards, insurance records, equipment inventory, and other related records;*
- *Models nondiscriminatory practices in all activities;*
- *Performs other duties and responsibilities as assigned by supervisors.*

*EDUCATION AND/OR EXPERIENCE:*
*High School diploma or general education degree (GED).*

*KNOWLEDGE, SKILLS AND ABILITIES*
*Exhibit qualities of leadership and organizational ability and reflect a spirit of cooperation in working with staff and school administration. The Coach should have the ability to establish and maintain effective working relationships with students, staff and the community and the ability to communicate clearly and concisely both in oral and written form. Also, the Coach will perform duties with awareness of all district requirements and Board of Education policies.*

*PHYSICAL DEMANDS:*
*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*While performing the duties of this job, the employee is regularly required to stand, talk, and hear. The employee frequently is required to walk and use hands to finger, handle, or feel. The employee is occasionally required to sit; climb or balance, reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.*

*EVAULATION:*
*Performance on this job will be evaluated in accordance with school board policy and administrative regulations on evaluation of personnel.*

## *ATHLETIC DIRECTOR*

*Reports to: Principal* *FLSA Status: Exempt*

*SUMMARY:*
*Serve as a school based leader in the planning and implementation of all athletic and student activities.*

*ESSENTIAL DUTIES AND RESPONSIBILITIES:*

- *Responsible for the supervision of all interscholastic programs;*
- *Create an atmosphere of exemplary sportsmanship and respect;*
- *Provide for the efficient handling of all athletic funds with such safeguards as annual budgets, audits and proper bookkeeping;*
- *Obtain bids and purchase all athletic equipment;*
- *Supervise ticket sales, part-time workers, officials, security personnel, and financial expenses for all home contests;*
- *Requisite stipends for coaches, sponsor(s) and support personnel;*
- *Insist on adequate safety provisions in all sport for both participants and spectators and provide a periodic check of all facilities for safety and suitability;*
- *Provide adequate facilities for visiting teams and officials;*
- *Responsible for maintenance of the buildings and grounds in athletic areas;*
- *Develop effective relations with outside groups, such as Booster Associations and others, and be the liaison between those associations and the school;*
- *Represent the school at athletic meetings (VHSL, District, Regional, State and athletic conferences and workshops);*
- *Review the Master Eligibility List (MEL's) of all interscholastic programs to compliance with VHSL eligibility;*
- *Arrange all varsity, junior varsity and 8$^{th}$/9th grade schedules, district and non-district, for all sports; indicate and publicize dates, site and time of contests and reschedule as needed if cancellations occur;*
- *Responsible for hosting tournament play through District level competition;*
- *Coordinate practice facilities and establish reasonable limits for practice time;*
- *Make necessary arrangements for transporting participants to scheduled athletic events;*

- *Maintain a systematic inventory and accounting of equipment for all sports;*
- *Establish school rules and regulations governing athletic contests in cooperation with the principal and coaching staff members;*
- *Work cooperatively with the principal to insure that the coaches of all interscholastic teams know their described duties and responsibilities;*
- *Assist the principal in recruiting and staff athletic personnel;*
- *Insist upon implicit compliance with all rules and regulations of the school, VHSL, District and Region;*
- *Provide staff meetings on a regular basis to review school policies and procedures;*
- *Responsible for evaluating coaches;*
- *Assist the principal with the periodic evaluation of the school's athletic program, facilities and individual coach's performance;*
- *Insist that the successful program be judged on the merits it offers for participant values: being a member of a team, discipline, cooperation, responsibility and good sportsmanship;*
- *Monitor distribution of keys to athletic areas;*
- *Provide opportunities for parents to have a clear understanding of athletic policies and procedures ;*
- *Insist that all athletes guide other students in exemplifying high standards of good sportsmanship and conduct;*
- *Provide sanctioned awards to coaches and participants;*
- *Work with custodial staff to provide for the appropriate coverage for all events scheduled in the school;*
- *Coordinate and supervise fund-raising activities for athletic teams;*
- *Establish a positive means of communicating to parents in the event of game/practice cancellations, rescheduled dates, expected return times from road trips and other upcoming events;*
- *Assure that each head coach provides proper award presentation program for his/her team;*
- *Assist the principal with special assignments;*
- *Performs other duties as needed.*

*EDUCATION AND/OR EXPERIENCE:*
*High School diploma or general education degree (GED).*

*KNOWLEDGE, SKILLS AND ABILITIES*
*Exhibit qualities of leadership and organizational ability and reflect a spirit of cooperation in working with staff and school administration. The Athletic Director should have the ability to establish and maintain effective working relationships with students, staff and the community and the ability to communicate clearly and concisely both in oral and written form. Also, the Athletic Director will perform duties with awareness of all district requirements and Board of Education policies.*

*PHYSICAL DEMANDS:*
*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*While performing the duties of this job, the employee is regularly required to stand, talk, and hear. The employee frequently is required to walk and use hands to finger, handle, or feel. The employee is occasionally required to sit; climb or balance, reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.*

*EVAULATION:*
*Performance on this job will be evaluated in accordance with school board policy and administrative regulations on evaluation of personnel.*

## *ASSISTANT COACH*

*Reports to: Athletic Director, Principal, Head Coach* *FLSA Status: Exempt*

*SUMMARY:*

*To help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.*

*ESSENTIAL DUTIES AND RESPONSIBILITIES:*

- *Holds organizational meetings for team prospects and encourages potential athletes to participate in the sport;*
- *Assesses player's skills and assigns team positions;*
- *Develops a regular practice schedule and organizes practice time to provide both individual and team development;*
- *Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present;*
- *Maintains accurate statistics, records, and results of the season;*
- *Maintains competency in rules, rule interpretations, meet procedures, coaching techniques, and general information about all aspects of the sport;*
- *Works with the Athletic Director and Head Coach in scheduling facilities for practices and competition;*
- *Work cooperatively with total staff;*
- *Coaches and instructs players, individually, or in groups, regarding the rules, regulations, equipment, and techniques of the sport;*
- *Observes players during competition and practice to determine the needs for individual or team improvement;*
- *Determines game strategy based on the team's capabilities;*
- *Establishes and maintains standards of pupil behavior and provides proper supervision of athletes at all times;*
- *Monitors the academic performance of team members to ensure that eligibility requirements are met, and encourages student athletes to maintain a high academic standard;*
- *Adheres to a highly efficient and technically sound program of injury prevention and follow up;*
- *Follows established procedures in event of an athlete's injury;*
- *Conferences with parents/guardians, as necessary, regarding the athletic performance of their student;*
- *Relate positively to parents and other community representatives;*
- *To be prompt and accurate with required records and reports;*
- *Follows state, regional, and district regulations governing the athletic program.*
- *Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.*
- *Follows established procedures for the proper care, maintenance, and requisitioning of equipment, supplies, and uniforms.*
- *Models nondiscriminatory practices in all activities;*
- *Performs other duties and responsibilities as assigned by supervisors.*

*EDUCATION AND/OR EXPERIENCE:*

*High School diploma or general education degree (GED);*

*KNOWLEDGE, SKILLS AND ABILITIES*

*Exhibit qualities of leadership and organizational ability and reflect a spirit of cooperation in working with staff and school administration. The Coach should have the ability to establish and maintain effective working relationships with students, staff and the community and the ability to communicate clearly and concisely both in oral and written form. Also, the Coach will perform duties with awareness of all district requirements and Board of Education policies.*

*PHYSICAL DEMANDS:*

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*While performing the duties of this job, the employee is regularly required to stand, talk, and hear. The employee frequently is required to walk and use hands to finger, handle, or feel. The employee is occasionally required to sit; climb or balance, reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.*

*EVAULATION:*
*Performance on this job will be evaluated in accordance with school board policy and administrative regulations on evaluation of personnel.*

**APPROVAL OF AMENDED TEACHING ASSISTANTS, SCHOOL SECRETARY, SCHOOL CUSTODIAN, AND CAFETERIA SALARY SCHEDULE:** Mr. Jason Smith, Supervisor of Personnel/Middle School Education, explained that changes to the Teaching Assistant, School Secretary, School Custodian and Cafeteria Salary Schedules were necessary due to a requirement of the Affordable Health Care Act in that an employee share of health insurance cannot be more than 9.5% of salary. He further explained that no employee salaries of current employees on the Teaching Assistant, School Secretary, and School Custodian Salary Schedules had to be changed. He noted that the Cafeteria Salary Schedule changes of those employees will not affect the School Operating Fund since the Cafeteria Fund is a separate fund.

**APPROVAL TO RE-VISIT VOTE ON THE GATE CITY HIGH/MIDDLE SCHOOL COACHING LIST FOR 2013-2014:** Mr. Will Sturgill, School Board Attorney, and Superintendent Ferguson requested that due to Mr. Kelly Spivey's (school board member) spouse, Delonda Spivey, and Mr. Bill Quillen, school board member, being listed on the Gate City High/Middle School coaching list for the 2013-2014 school year that the vote be re-visited. Mr. Sallee made a motion that the Board re-visit the vote of approval of the Gate City High/Middle School Coaching List for 2013-2014; motion was seconded by Mr. McConnell, all members voting aye.

**APPROVAL OF GATE CITY HIGH/MIDDLE SCHOOL COACHING LIST FOR 2013-2014:** On a moiton by Mr. McConnell, seconded by Mr. Sallee, the Board approved the Gate City High/Middle School Coaching List for 2013-2014 (same list as was presented earlier during meeting—see previous vote).
VOTE – Ayes: Kay Jessee, Gail McConnell, Steve Sallee Abstain: Bill Quillen, Kelly Spivey

**RESIGNATION:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Quillen, seconded by Mr. Sallee, all members voting aye, the Board approved the resignation request of Ms. Carmela Hall, physical therapist, effective August 16, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the resignation request of Mr. Nathan Kilgore, teacher, effective June 21, 2013.

**EMPLOYMENT:** On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Quillen, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Mr. Jared Fansler, teacher, effective for the 2013-2014 school year (replacement position due to a retirement).

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Rebecca Loggans, teacher, effective for the 2013-2014 school year (replacement position due to a retirement).

Mr. Smith, Supervisor of Personnel/Middle School Education, noted that the school resource officers being presented for school board approval are employees of the Scott County Sheriff's Department and are approved by the school board for work placement within the school system.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved the placement of Ms. Wendy Chambers as a school resource officer within the school system, effective July 1, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the placement of Ms. Ashley Stevens as a school resource officer within the school system, effective July 1, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Mr. Ralph Lyons (current school bus driver) as a part-time custodian, effective July 1, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel/Middle School Education, and on a motion by Mr. Quillen, seconded by Mr. Sallee, all members voting aye, the Board approved the placement of Mr. Brian Lawson as a part-time custodian, effective July 1, 2013.

**BOARD MEMBER COMMENTS:** None.

**ADJOURNMENT:** On a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board adjourned at 10:05 p.m.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk